

Millersville Rural Fire Protection District 155 County Road 482 Millersville, MO 63766

Board of Directors Meeting July 15, 2024

Date: July 15, 2024 Time: 6:30 P.M. Call to order: President Bob Hull Prayer: Pastor Jason Grubbs

Board Members Present: Robert Hull, Annie Criddle, Jason Grubbs (not present), Jennifer Vandeven (not present)

Chief: Fire Chief Ray Warner Deputy Chief: Michael Bell, Bryan Burson (neither were present) Auxiliary: Crystal Friedrich, President

The meeting was called to order at 6:32 PM by Robert Hull. Annie Criddle led us in prayer.

PLEDGE OF ALLEGIANCE:

All present recited the Pledge.

MINUTES OF PREVIOUS Board Meeting/Work Session:

Review of June 17, 2024 regular minutes:

• Bob made a motion to approve the minutes as written, Sheila seconded. All in favor and motion passes.

TREASURER'S REPORT: Account balances as noted per Jennifer's report as of June 30, 2024 (as reported by Bob).

Operations Account: \$111,821.12* Operations Debit: \$140.61 Auxiliary Account: \$14,596.60 Debt Service Funds: \$81,791.61 (Sheila asked what this account if for. Bob clarified that it is the payment for the building.) Money Market: \$81,446.01 *pending final review

Treasurer Statement (as provided by the Treasurer):

- Payroll update
 - Still unable to complete QB registration as we need a Charter number to complete Department of Labor registration. Contacted SOS and after a few transfers I found out we needed to access

Archived records. Email sent and they are researching archives for Charter/Incorporation information needed for next steps.

- Bob commented that he was sure that he saw this in the files and he will double check this.
 Will let Jennifer know if he locates.
- Since Payroll is taking longer than expected, checks have been issued for Feb, Mar, Apr, & May backpay for Chief Warner and Deputy Chief Burson. Hoping to get this settled and begin payroll in June.
 - Deputy Chief Bell stepped away in Feb for education so back pay not needed.
 - Starting Payroll in June is a good starting point as mid-year.
- Reconciliation for 2024 is up to date; 2023 final review is in progress.

Notes:

Sheila asked about the Auxiliary account amount and what it is used for. Chief Warner indicated it is for family nights, Department events, etc. Ray indicated actually only \$4,000 resides in that account vs.
 \$14,000. It was noted that this needs to be corrected to reflect accurate numbers.

Treasurer's report was accepted as read by Bob. (Please refer to the attached Treasurer's report.)

SECRETARY'S REPORT: Annie emailed her report and presented it to the Board. There were no questions, comments or objections. Sheila motioned to accept the Secretary's report and Bob seconded it. All in favor.

GUEST SPEAKERS: none

AUXILIARY REPORT: Crystal reported the following:

- Pancake breakfast held Sat., June 22, 7-11AM. Raised \$816.00. Deposited check and cash \$753.00 into account, remainder of money into PayPal. It was inquired if PayPal monies were deposited into the account. Bob noted that the Auxiliary monies need to reflect accurate balances.
- Next event is tentatively scheduled for September.

Notes: Bob inquired if QB has been straightened out. Annie asked what needs to be corrected. Casey noted that account balances show a negative balance. Bob noted that Jennifer has been working diligently on this. Casey noted that Jennifer has not reached out for help. Sheila reported that she is able to help.

FIRE CHIEF REPORT: Chief Warner reported on the following:

- Attendance tracking Chief Warner reported 26+ calls for June 2024.
 - No responder (qty: 2) AC asked about this. When it is a medical, if MRFPD can not respond, then ambulance arrives. If Fire and MRFPD is unable to respond, then Jackson or another dept will respond.
 - Ray noted that 85% is approx.. medical.
 - Sheila asked about emergency reporting.
 - Per Ray: Medical: those w/ most interaction w/ patient / Fire: those that report are the ones in control / If report needs to change, only admin can change.
 - Hours on call? Ray not technically document Sheila brought up these questions with regards to staffing. Ray: as vol. dept., not sure if can be adequately staffed
- Review Chief's contract distributed for review.
 - \circ $\;$ Bob wishes to table this for the entire Board to review at next meeting
- ESO Reporting System Emergency Reporting for fire calls. Ray noted that we are in the process of on boarding software and working with company. Expect August to go live.

- Website Updates –using for probationary components. Probationary members can do their probation training. Probation training is approx. 1 yr; however, it can occur as fast as the participate wishes to go. The participant has a program to review/train/learn.
- Grants:
 - \circ Communication grant application has been submitted (50/50 grant). No word
 - ARPA for EMS purchasing our rescue truck with this grant. Expires 12.31.24 expenditures to be made prior to this date per Chief Warner.
 - AFG Grant Per Ramsey, send first awards out now.
 - SAFER Grant application has been submitted (4 grant). No word
 - Fire Prevention and Safety Grant application has been issued.
- Department vehicles:
 - Rescue Truck 3523 (station 2) A/c fixed. Now water leak
 - Looking for a tanker, most likely used one.
 - Looking for a rescue/medical/brush vehicle.
- Board Training :
 - Board Training will be Sept. 14, 2024 tentatively. Coordinating other departments such as Bollinger County, Clearwater.
- Training:
 - \circ $\;$ Too hot to do training. Need to cut trees first.
- Beneficiary form:
 - Chief was going to ask about the beneficiary form. Death disability policy of \$50K. Jennifer said that Todd was going to get with her to file life insurance policy. Todd would get a beneficiary sheet to Jennifer
 - Steven Gramm funeral has been delayed per Chief.

CLOSED SESSION: no closed session.

SOS UPDATES: No updates.

OLD BUSINESS: Follow up on Insurance Renewal.

Per Jennifer's email, the invoice was mailed, received and check was issued (7.11.24)

NEW BUSINESS:

- Sheila noted to discuss volunteer benefits / asked about budget timelines, how/when to meet
- Confirmation of Grant expiration dates only 1
 - See above Chief Report notes ARPA expires 12.31.24
- Potential medical truck acquisition (grant)
 - A discussion was held regarding the text messages that ensued the last 7 days with regards to the truck purchase. The conclusion of the discussion is as follows: It was noted that no vote is required and the Board approved the not to exceed amount of \$40,000 in a prior meeting. The decision is to have Jennifer release funds directly to Chief Warner to purchase said vehicle upon his request. It will be brought forth to the Board after the transaction/purchase is complete.
 - Per Chief Warner, he noted that the Department has until Nov. 30, 2024 to purchase.
- Tax Rate
 - Annie noted that last year's public hearing was Aug. 21, 2023.
 - She noted that she has not seen anything that has come through via email yet.

MILLERSVILLE RURAL FIRE PROTECTION DISTRICT

- Ray noted that lost \$16,000 from our budget.
- Annie will contact Asa and/or Kara to check on the status.

NEXT MEETING: August 19, 2024, 6:30 P.M.

ADJOURNMENT: Sheila made motion to adjourn and Annie seconded. Meeting adjourned at 7:41 PM. All in favor. Motion passes.

Minutes approved _____

Respectfully submitted,

Bob Hull, Board President



Account Balances

as of June 30, 2024

Operations Account = \$ 111,821.12*

Operations Debit = \$140.61

Auxiliary Account = \$14,596.60

Debt Service Funds = \$81,791.61

Money Market = \$81,446.01

*2023 pending final review.

Treasurer Statement

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- Since Payroll is taking longer than expected, checks have been issued for Feb, Mar, Apr, & May backpay for Chief Warner and Deputy Chief Burson. Hoping to get this settled and begin payroll in June.
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Secretary's Report 07.15.24

Reports of text messages / emails:

- EMAILS:
 - Emails regarding MRFPD annual operating budget filing sent from Jennifer to Missouri Ethics Commisison (7.10.24)
 - Email from Annie confirming the Insurance Renewal has been satisfied (7.11.24) and Jennifer replied on 7.11.24 that the invoice was received and a check has been mailed.

• TEXT MESSAGES:

- Text regarding the passing of Steven Gramm
- Text messages regarding the potential acquisition of 2017 Ford F250 4x4 quad cab, 136K miles, \$28,000
 - See Car Fax reports attached.
 - See Auction House report attached.

From: Jennifer Vandeven (mrfpdtreasurer@outlook.com)

To: mrfpd3500@outlook.com; 52bob.hull@gmail.com; acriddle1875@yahoo.com; shlcraft@yahoo.com; pastor@fbcmillersville.org

Date: Wednesday, July 10, 2024 at 01:43 PM CDT

FYI - for your records.

Jennifer Vandeven

Board of Directors - Treasurer Millersville Rural Fire Protection District Email: <u>mrfpdtreasurer@outlook.com</u> Phone: 573.846.9079



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From: PFDOnline@mec.mo.gov <PFDOnline@mec.mo.gov>
Sent: Wednesday, July 10, 2024 1:42 PM
To: mrfpdtreasurer@outlook.com <mrfpdtreasurer@outlook.com>
Subject: AOB Filing Confirmation Millersville Fire Protection District - S032147

Thank you for filing your Annual Operating Budget statement with our office.

You have indicated Millersville Fire Protection District has a 2024 Annual Operating Budget Under \$1 Million

The information was electronically submitted on 7/10/2024 1:42:16 PM.

If you have any questions or need further assistance please contact our office.

Missouri Ethics Commission 573-751-2020 800-392-8660

Re: Millersville Insurance Renewal

From: Jennifer Vandeven (mrfpdtreasurer@outlook.com)

- To: acriddle1875@yahoo.com; tobergoenner@wewalker.com; mrfpd3500@outlook.com; 52bob.hull@gmail.com; pastor@fbcmillersville.org; shlcraft@yahoo.com
- Date: Thursday, July 11, 2024 at 10:55 AM CDT

Yes. The invoice was received last week and a check has been mailed.

Get Outlook for Android

From: annie criddle <acriddle1875@yahoo.com>

Sent: Thursday, July 11, 2024 7:58:50 AM

To: Todd Obergoenner <tobergoenner@wewalker.com>; Ray Warner <MRFPD3500@outlook.com>; Bob Hull <52bob.hull@gmail.com>; Jason Grubbs <pastor@fbcmillersville.org>; shlcraft@yahoo.com <shlcraft@yahoo.com>; Jennifer Vandeven <mrfpdtreasurer@outlook.com> Subject: Re: Millersville Insurance Renewal

Jennifer/Todd, Is this complete and closed out?

Thanks, Annie

On Friday, June 21, 2024 at 12:28:00 PM CDT, Jennifer Vandeven <mrfpdtreasurer@outlook.com> wrote:

Todd,

I assume that they will send us the invoice for the premium then?

Jennifer Vandeven

Treasurer

Millersville Rural Fire Protection District

Email: mrfpdtreasurer@outlook.com



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From: Todd Obergoenner <tobergoenner@wewalker.com> Sent: Monday, June 17, 2024 9:50 AM

To: Jennifer Vandeven <mrfpdtreasurer@outlook.com>; annie criddle <acriddle1875@yahoo.com>; Ray Warner

<MRFPD3500@outlook.com>; Bob Hull <52bob.hull@gmail.com>; Jason Grubbs <pastor@fbcmillersville.org>; shlcraft@yahoo.com
Subject: RE: Millersville Insurance Renewal

Good Morning Jennifer,

Received and submitted to the carrier.

Thank you,

Todd Obergoenner

W.E. Walker-Lakenan

O: 573-335-3307

M: 573-450-3640

F: 573-335-5844

tobergoenner@wewalker.com



From: Jennifer Vandeven <<u>mrfpdtreasurer@outlook.com</u>> Sent: Monday, June 17, 2024 8:59 AM To: Todd Obergoenner <<u>tobergoenner@wewalker.com</u>>; annie criddle <<u>acriddle1875@yahoo.com</u>>; Ray Warner <<u>MRFPD3500@outlook.com</u>>; Bob Hull <<u>52bob.hull@gmail.com</u>>; Jason Grubbs <<u>pastor@fbcmillersville.org</u>>; <u>shlcraft@yahoo.com</u> Subject: Re: Millersville Insurance Renewal

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Todd,

Apologies in the delay in getting these to you. They were beneath some other documents and I overlooked them.

Please let us know if you have any questions.

Jennifer

Jennifer Vandeven

Board of Directors - Treasurer

Millersville Rural Fire Protection District

Email: mrfpdtreasurer@outlook.com

Phone: 573.846.9079



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From: Todd Obergoenner < tobergoenner@wewalker.com > Sent: Tuesday, June 4, 2024 3:30 PM To: Jennifer Vandeven <mrfpdtreasurer@outlook.com>; annie criddle <acriddle1875@yahoo.com>; Ray Warner <<u>MRFPD3500@outlook.com</u>>; Bob Hull <<u>52bob.hull@gmail.com</u>>; Jason Grubbs <<u>pastor@fbcmillersville.org</u>>; <u>shlcraft@yahoo.com</u>

<<u>shlcraft@yahoo.com</u>> Subject: RE: Millersville Insurance Renewal

In order to get the renewal ordered, we need the attached signed/completed. Below is a list of the documents and what is needed:

- ESIP Renewal Application for 2024 this will most likely need to be completed by Ray
- Terrorism Rejection Form sign, print name and date at bottom of page to reject the terrorism premium as we've always done
- Statement of Values 2024 Sign under Insured on 1st page
 UM UIM Form initial at highlighted X's on 2nd and 3rd page and sign at bottom of each page as well
- Policy Request Form sign at insured signature spot

Let me know if you have any questions and I'll be happy to help.

Thank you!

Todd Obergoenner

W.E. Walker-Lakenan

- O: 573-335-3307
- M: 573-450-3640
- F: 573-335-5844

tobergoenner@wewalker.com



From: Jennifer Vandeven <<u>mrfpdtreasurer@outlook.com</u>>

Sent: Monday, June 3, 2024 3:17 PM

To: Todd Obergoenner < todd Obergoenner < todd Obergoenner < todd Obergoenner (Todd Obergoenner (Tod <<u>MRFPD3500@outlook.com</u>>; Bob Hull <<u>52bob.hull@gmail.com</u>>; Jason Grubbs <<u>pastor@fbcmillersville.org</u>>; <u>shlcraft@yahoo.com</u> Subject: RE: Millersville Insurance Renewal

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I would rather proceed with coverage as is for now and make the decision later with all the details. If no one else disagrees, we can go with that and discuss at our June meeting if we want to lower the deductibles

Sent from my Galaxy

----- Original message ------

From: Todd Obergoenner < tobergoenner@wewalker.com >

Date: 6/3/24 3:15 PM (GMT-06:00)

To: Jennifer Vandeven <<u>mrfpdtreasurer@outlook.com</u>>, annie criddle <<u>acriddle1875@yahoo.com</u>>, Ray Warner <<u>MRFPD3500@outlook.com</u>>, Bob Hull <<u>52bob.hull@gmail.com</u>>, Jason Grubbs <<u>pastor@fbcmillersville.org</u>>, <u>shlcraft@yahoo.com</u>

Subject: RE: Millersville Insurance Renewal

Yes, Jennifer, that is accurate.

So, do we want to proceed with the renewal as is at the moment and then decide at the next meeting about the deductible option? I would just need a few documents signed to proceed with the renewal and we can make the deductible change later if that is the move we want to make.

Thank you,

Todd Obergoenner

W.E. Walker-Lakenan

O: 573-335-3307

M: 573-450-3640

F: 573-335-5844

tobergoenner@wewalker.com



From: Jennifer Vandeven <<u>mrfpdtreasurer@outlook.com</u>> Sent: Monday, June 3, 2024 2:57 PM

To: annie criddle <a criddle 1875@yahoo.com>; Ray Warner <<u>MRFPD3500@outlook.com</u>>; Bob Hull <<u>52bob.hull@gmail.com</u>>; Jason Grubbs <<u>pastor@fbcmillersville.org</u>>; <u>shlcraft@yahoo.com</u>; Todd Obergoenner <<u>tobergoenner@wewalker.com</u>> Subject: RE: Millersville Insurance Renewal **Caution:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Correct. We discussed possible changes to increase deductibles to decrease the premium and we need to let him know if we want to do any of those. We can decide at the next meeting and get a prorate so it is not critical at this time.

@Todd, does that about cover it?

Jennifer Vandeven

Treasurer

Millersville Rural Fire Protection District

Email: mrfpdtreasurer@outlook.com



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From: annie criddle <<u>acriddle1875@yahoo.com</u>> Sent: Monday, June 3, 2024 1:55 PM To: Ray Warner <<u>MRFPD3500@outlook.com</u>>; Bob Hull <<u>52bob.hull@gmail.com</u>>; Jason Grubbs <<u>pastor@fbcmillersville.org</u>>; <u>shlcraft@yahoo.com</u>; Jennifer Vandeven <<u>mrfpdtreasurer@outlook.com</u>>; Cc: Todd Obergoenner <<u>tobergoenner@wewalker.com</u>> Subject: Re: Millersville Insurance Renewal

Following up.

It appears that Todd needs an answer on deductible options. Is that correct?

Thanks,

Annie

On Friday, May 31, 2024 at 01:23:11 PM CDT, Jennifer Vandeven <mrfpdtreasurer@outlook.com> wrote:

Please see email below from Todd and reply if you have any questions. Thank you

Jennifer Vandeven Treasurer Millersville Rural Fire Protection District Email: <u>mrfpdtreasurer@outlook.com</u>



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From: Todd Obergoenner <<u>tobergoenner@wewalker.com</u>> Sent: Wednesday, May 29, 2024 2:56 PM To: Robert Hull <<u>rhull3554@outlook.com</u>>; Jennifer Vandeven <<u>mrfpdtreasurer@outlook.com</u>> Subject: Millersville Insurance Renewal

Good Afternoon Bob and Jennifer,

I hope all is well! I wanted to follow up on the discussion from last Monday evening and see if there were any questions from the Board regarding the renewal from McNeil or the optional change in deductibles?

Thank you,

Todd Obergoenner

W.E. Walker-Lakenan O: 573-335-3307 M: 573-450-3640 F: 573-335-5844 tobergoenner@wewalker.com



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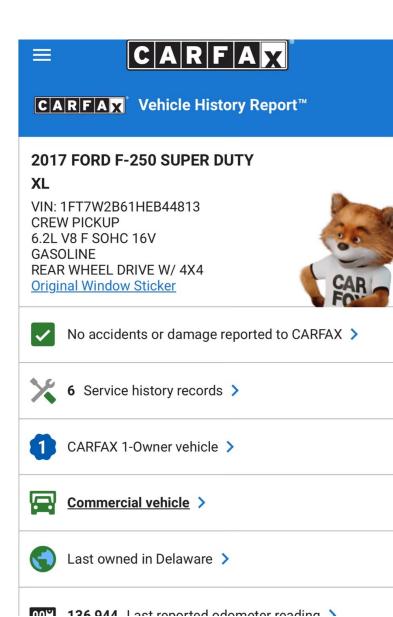
	CARF	AX	
04/13/2022 108,402 mi	Delaware Motor Vehicle Dept.	Registration issued or renewed	CARFAX [°] Vehicle History Report [™]
	Bridgeville, DE	- Titled or registered as commercial vehicle	2017 FORD F-250 SUPER DUTY XL
	Delaware Motor Vehicle Dept. Bridgeville, DE	Registration issued or renewed - Titled or registered as commercial vehicle	VIN: 1FT7W2B61HEB44813 CREW PICKUP 6.2L V8 F SOHC 16V GASOLINE REAR WHEEL DRIVE W/ 4X4 <u>Original Window Sticker</u>
	D & J Auto Service Festus, MO 636-937-7709	Vehicle serviced - Oil and filter changed - Tire(s) replaced - Windshield washer	No accidents or damage reported to CA
		checked	CARFAX 1-Owner vehicle >
Have Q	uestions? Please visi <u>www.carfax.c</u>		Commercial vehicle >
			Last owned in Delaware >

UTY



eported to CARFAX >

136.944 Last reported odometer reading >

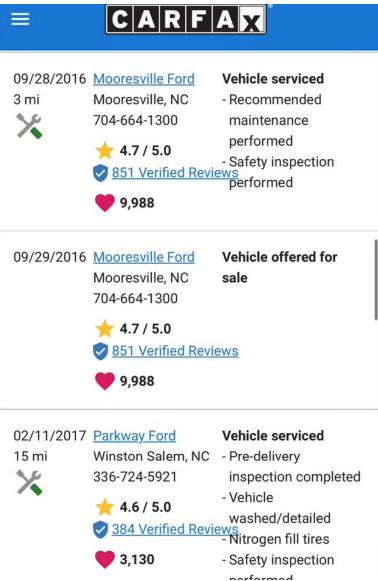


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Additional History Not all accidents / issues are reported to CARFAX Total Loss (i) \checkmark No total loss reported to CARFAX. Structural Damage (i) ~ No structural damage reported to CARFAX. Airbag Deployment (i) ~ No airbag deployment reported to CARFAX. Odometer Check (i) ~ No indication of an odometer rollback. Accident / Damage (i) ~ No accidents or damage reported to CARFAX. Manufacturer Recall (i) No Recalls A current list of recalls is available at Ford Reported Motor Company. ...

Original warranty estimated to have expired. Expired	
Title History CARFAX guarantees the information in this section	
Damage Brands () Salvage Junk Rebuilt Fire Flood Hail	
Odometer Brands (i) Not Actual Mileage Exceeds Mechanical Limits	
GUARANTEED - None of these title problems were reported by a U.S. state Department of Motor Vehicles (DMV). If you find that any of these title problems were	
reported by a DMV and not included in this report, you may qualify. <u>View Terms</u> <u>View Certificate</u>	

Detailed History



	CARF			CARF	Ax
06/29/2017 300 mi	Delaware Motor Vehicle Dept. Bridgeville, DE	Title or registration issued - First owner reported - Titled or registered as commercial vehicle	12/27/2018 38,279 mi	The Lube Center #11 Gambrills, MD 410-697-3162 ★ 4.7 / 5.0 ⑦ 726 Verified Ret	Vehicle serviced - Engine oil system flushed - Wiper(s) replaced - Air filter replaced - Oil and filter changed views - Differential fluid
01/02/2018 15,175 mi	Delaware Motor Vehicle Dept. Bridgeville, DE	Title or registration issued - Titled or registered as commercial vehicle		6,983	flushed/changed - Rear differential fluid flushed/changed - Front differential fluid flushed/changed - Power steering fluid
2/18/2018 7,802 mi	<u>Bob Bell Ford</u> <u>Hyundai Kia</u> Glen Burnie, MD 410-766-3600	Vehicle serviced - Maintenance inspection completed - Two wheel alignment			flushed/changed - Induction system serviced
	+ 4.5 / 5.0	- Two wheel alignment performed - Two tires mounted - Two tires balanced	04/15/2019 45,215 mi	The Lube Center #11 Gambrills, MD 410-697-3162	Vehicle serviced - Fuel system cleaned/serviced - Transfer case serviced
2/27/2018 8,279 mi	The Lube Center #11	Vehicle serviced - Engine oil system		 ★ 4.7 / 5.0 ✓ 726 Verified Ref ● 6.983 	serviced - Differential fluid views flushed/changed - Rear differential fluid

	CARF	
04/30/2020	Ford Motor Company	Manufacturer Customer Satisfaction Program issued - Program #20N04 STEERING LINKAGE DAMPER
		Locate an authorized Ford or Lincoln dealer or call 866-436-7332 to obtain more information
04/13/2022 108,402 mi	Delaware Motor Vehicle Dept. Bridgeville, DE	Registration issued or renewed - Titled or registered as commercial vehicle
03/29/2023 126,650 mi	Delaware Motor Vehicle Dept. Bridgeville, DE	Registration issued or renewed - Titled or registered as commercial vehicle



These True Market Value @ prices are Edmunds' estimates of the average prices consumers are currently paying dealers for this vehicle in your area.

	Your car's value				
\$18,949	\$20,291	\$21,323	\$21.	\$21,943	
Rough (1)	Average ①	Clean ①	Outstan	ding (1)	
		Your car's value			
	Rough ()	Average 🛈	Clean (i)	Outstanding ③	
National Base Price	\$26,554	\$26,554	\$26,554	\$26,554	
Regional Adjustment ③	\$88	\$88	\$88	\$88	
Mileage Adjustment ①	-\$6,351	-\$6,351	-\$6,351	-\$6,351	
Condition Adjustment	-\$1,342	N/A	\$1,032	\$1,652	
Value	\$18,949	\$20,291	\$21,323	\$21,943	