



Millersville Rural Fire Protection District
155 County Road 482
Millersville, MO 63766

Board of Directors Meeting
August 21, 2023, 6:30 P.M.

Date: August 21, 2023

Time: 6:30 P.M.

Call to order: President Bob Hull

Prayer: Pastor Jason Grubbs

Board Members Present: Jason Grubbs (not present), Robert Hull, Annie Criddle, Martha Friese, Jennifer Vandeven

Chief: Fire Chief Ray Warner

Deputy Chief: Michael Bell, Bryan Burson

Auxiliary: Megan Hurst, President (not present)

The meeting was called to order at 6:30 P.M. by Robert Hull. Annie Criddle led us in prayer.

MINUTES OF PREVIOUS Board Meetings:

Review of July 17, 2023 regular minutes:

- Correction: Chief prefers to have the ditch filled in vs. using rip rap.
- Correction: Per Jennifer - Page 3 – Bob has concerns regarding two folks working in Quick Books, not Quicken.

Motion to approve by Martha with corrections as presented by Chief and Jennifer above, second by Jennifer Vandeven seconded. All in favor. Motion passes.

TREASURER'S REPORT: Account balances as noted per Jennifer's report:

Operations Account: \$69,655.93

Operations Debit: \$508.39

Auxiliary Account: \$12,734.48

Debt Service Funds: \$71,316.45

Money Market: \$80,702.13

Building Funds: \$6.07 (interest)

Jennifer presented June and July details. She noted that the IT software expenses were duplicated and she corrected that. Jennifer and Ray to meet this week to discuss overall accounts receivable/accounts payable logistics.

Annie inquired as to the majority of the \$1000 difference in expenses from last month's report and Jennifer replied with the following:

- \$550 Purcell for tires + \$200 for food for Association meeting + \$140 Charlies fast Lube

Jennifer also provided the year to date Profit & Loss statement. Ray provided the year to date account summary. She indicated that \$224,183.73 county tax income is before bond was split.

She reported on the following from the previous minutes:

- Check #1355 to Raben was received (not check 1361 as indicated in the previous minutes) - \$7184.98 was rec'd and cleared.
- No stop payment was issued for check 1321. One of the additional checks was reported to have been received and the other check will be issued a stop payment.
- Check 1274 & 1297 to NAPA have not been received. Only received Check #1332.
 - Annie suggested to stop payment on check 1274 & 1297. Ray will confirm that NAPA has not been received and let Jennifer know to stop payment or not.
- The duplicate check #1362 was not a duplicate. The Waste Connections was an online payment and no check number assigned. Jennifer corrected this.

Jennifer provided copies of the invoices paid along with the checks written for the Board to review.

Jennifer brought forth address change for State of MO tax form – Form 126.

Treasurer's report was accepted.

GUEST SPEAKERS: None

AUXILIARY REPORT: no report. Per Ray, a meeting might have been held for Fire Prevention Week. Ray will follow up w/ Megan.

FIRE CHIEF REPORT: Chief Warner reported on the following:

- Attendance tracking - Chief Warner reported 33 calls for July 2023. He indicated that not everyone is showing on the call list. Per Bryan, the program can also filter fire/ ER type report if the Board requests this.
- Website – in the process. www.mrfpd.specialdistrict.org
Had another zoom meeting w/ internet company – Streamline - \$500 to initiate and \$1080/yr
Still in building process and learning how to insert content. He reported on the following while presenting the website to the Board:
 - \$1080 includes hosting and support.
 - Has the minutes from last month included on the site.
 - Reveals compliance through the state of Missouri.
 - Possibly ready to go live by the end of the week.
 - Chief will have log ins for each Board Member
- Budget – Have been working on the budget and plans to have it ready by next Board meeting . The statutes indicates that before tax rate is set, the budget needs to be completed. Set tax amount based on budget per Chief.
- Outside yard work – need to get on Eddie's schedule
- Duty Officer Position – discussing between Michael and Bryan

- Training Site – Continuing to look for a building site. Outside yard work and training site is to be coordinated due to needing top soil.
- Grants:
 - AFG 2022 – need a few backordered tools to arrive.
 - Regional Hose grant (end 2023/beginning 2024) – some hose has arrived and the reminder hopefully by Oct.
 - AFG 2023 – SCBA, received grant. Chief working on bid packet to be sent out.
 - American Rescue Plan Act grant - For extrication tools. Awarded to Banner, sell Genesis tools.
 - ARPA for medical – still waiting on confirmation about award. Approx. \$2000-\$3000
- Department Vehicles:
 - 3523 has a small water leak, looking to repair, also has AC issues
 - After \$2300 from C&B Diesel – the AC still does not work. Per Chief, they were eliminating the easy items.
- Misc: none.

Break for closed session.

End of closed session. Back to open

SOS UPDATES: No updates per Bryan.

OLD BUSINESS: none

NEW BUSINESS:

- Tax Rate – Bob indicated that the tax rate is to be set for the District this evening. The following discussion points were held:
 - Bob reported that in previous years held tax rate to 0.2763 and this rate has been held for 6 years. According to County & State Auditor’s office, would like to keep it there.
 - After BOE, assessed valuation totaled: \$79,874,423
 - This year \$79M, last yr was \$90M
 - .2763 is referenced as last year’s tax rate.
 - Chief Warner emailed Jill in state auditor’s office to clarify .3117. This was computed at .3117 and only allowed to go to .3000 and clarified that no voter approval is required if go to .3000. BOE said .3117, but can not do this per State Law.
 - If do .3000, lose \$16K
 - Bob suggested to set it at .3000
 - Per Bob, in 2022: Delta: .2812, Fruitland .2623, N. cape co .2561, Gordonville .3000, whitewater .3800 , Millersville .2763
 - Gordonville and East Co took to voters for .3000 tax rate and was approved.
 - Per Chief Warner, if the rate goes from .2763 to .3000, the Department is still losing \$16K +/- / if stay at .2763, lose more than \$16K
 - Annie inquired if this is in line w/ inflation and Inquired about options in terms of elevating the tax rate
 - Chief confirmed that it is in line with inflation
 - Per Jennifer: staff, buildings, equipment reveals that improvements have occurred.
 - Martha: motion to bring tax rate to .3000, Jennifer seconded.
- Documents to be submitted by Sept. 1 – Bob to take to County

- Debt Service: Bob reported that we need to understand how to complete this portion.
 - \$74,430 is next year’s payment. Per Jennifer, we now have \$71,000 in reserve. This year has already been paid. We can have one year’s payment in reserve. Per Jennifer, can have up to \$74,500 in reserve. Payment due March 1 (includes principal and interest).
 - Bob reported on 2022 ProForma document, Board voted on .973. which was \$77,917
 - $0.093 = \$74,283$ (do this) / $.094 = \$75,082$
 - Jennifer to make a motion to set at 0.093, Annie seconded. All in favor. Motion passes.
- Annie reported about text messages regarding the public notices for minute recording purposes.
 - She stated that per MO State Statute 67.110, Section 2: “shall be published in at least one newspaper qualified under the laws of the state of Missouri of general circulation in county within which all or the largest portion of the political subdivision is situated, or such notice shall be posted in at least three public places within the political subdivision...”

NEXT MEETING: September 18, 2023, 6:30 P.M.

ADJOURNMENT: Annie Criddle made motion to adjourn and Jennifer Vandeven seconded. Meeting adjourned at 8:21 PM. All in favor. Motion passes.

Minutes approved _____

Respectfully submitted,

Bob Hull, Board President