



Millersville Rural Fire Protection District  
155 County Road 482  
Millersville, MO 63766

Board of Directors Meeting  
November 20, 2023

Date: November 20, 2023

Time: 6:30 P.M.

Call to order: President Bob Hull

Prayer: Pastor Jason Grubbs

Board Members Present: Jason Grubbs (not present), Robert Hull, Annie Criddle, Jennifer Vandeven

Chief: Fire Chief Ray Warner

Deputy Chief: Michael Bell, Bryan Burson (neither present)

Auxiliary: Megan Hurst, President (not present)

The meeting was called to order at 6:34 P.M. by Robert Hull. Jennifer Vandeven led us in prayer

**MINUTES OF PREVIOUS Board Meetings:**

Review of October 16, 2023 regular minutes:

- Jennifer made a motion to approve minutes. Annie seconded. All in favor and motion passes.

**TREASURER'S REPORT:** Account balances as noted per Jennifer's report:

Operations Account: \$30,822.19\*

Operations Debit: \$1415.31

Auxiliary Account: \$12,657.53

Debt Service Funds: \$72,533.03

Money Market: \$81,137.35

Building Funds: \$6.07 (interest)

\*Significant amounts reflected in balance are as follows: \$37,868.60 grant Feld Fire #1412, \$2000.00 transfer (in November) to debit for expenses related to chili cookoff and Christmas gifts.

Jennifer presented October Profit & Loss statement. She noted the following:

- Reviewed checks and invoices
- Need copy of Bob's driver's license for updated paperwork (for Bank)
- Removing and updating auxiliary members on the Bank account. Chief Warner is officially on the account and Megan will be removed.
- Set up water bill for auto payment.
- Dropped Michael's pay to \$375.00.
- Ray clarified that \$2500.00 will come out of account for a class for Spartan Services (Mike Ramsey)
- Treasurer's report was accepted.

**GUEST SPEAKERS:** None.

**AUXILIARY REPORT:** Hailey Howard reported on behalf of the Auxiliary. The Christmas parade is on Sunday in Jackson. Christmas party plans are underway and Christmas gifts have been purchased for fire fighters. Need to buy gifts for the kids. Pancake fundraiser breakfast on Dec. 16. Christmas postcards will be sent out Friday. Chili cookoff went well, made \$150.00 after expenses. Jennifer will deposit the money.

**FIRE CHIEF REPORT:** Chief Warner reported on the following:

- Attendance tracking - Chief Warner reported 29 calls for October 2023.
- Website – has been built, completed and active. [www.mrfpd.org](http://www.mrfpd.org). Chief hasn't had an opportunity to make any changes/additions.
- Carter Williams is a new member to the dept.
- Outside yard work – some dirt has been delivered. Dirt was higher than expected. The backyard filled, ditch filled, yard contoured the way that it was desired.
  - Eddie had 31 loads of dirt
  - Another bill from Jeff Mesmer - \$8800 for 31 loads of dirt, 11-12 loads of junk dirt, remainder was topsoil, no full loads were made, specifically 10-12 cu yards of dirt vs. full capacity were delivered. No proposal was provided prior to loading. Last year the price was \$230/load of dirt
    - (Historical data (May 2022) \$230 x 31 loads of dirt = \$7100)
  - The project is completed. Seeded and strawed.
- Training Site – no change from last time. Water Dept. still wants the ground and Fire Dept. has not found another site.
  - Sen. Barry Hovis knows about the hydrant issue with the water department. He had a discussion with water dept. regarding shutting off hydrants. Came to Tim's attention that the water dept should but wrenches for the fire trucks. Chief Warner is to have a discussion with Barry Hovis.
  - Chief knows someone that has 30+ acres of farmland for sale near Maintz wildlife. Per Ray, this would fit well with ISO rating that is needed.
- Grants:
  - Regional Hose grant (90%/10%) – should be in any day. (need to pay for this)
  - AFG grant received for an SCBA filling station. (95%/5%) Bid was awarded to Sentinel Equipment for the MAKO unit and has been ordered approx.. 2 weeks ago. They believe that they can be close to the 90 day for installation.
  - American Rescue Plan Act grant - Awarded. Fire side has been opened and started the process of requesting funds today. Still waiting on notification of the EMS side. Extrication tools have arrived this week.
    - Invoice approx. \$40,000-\$52,000 (\$40,000 will be grant funded)
  - Didn't apply for Conservation Grant this year. Was \$20,000. Will hold on this until next year.
  - Another ARPA grant has opened again. Communications grant for next year with deadline in January. Radios, 3 laptop computers (one for Bob), 2 desktop computers, radio pagers. Cape Girardeau is first class (first class based on revenues, population).
    - Annie suggested that all documents need to be stored on a cloud based dropbox like system for posterity. She asked if Bob's computer will be used as a dept computer. Ray mentioned that Bob's computer will be used as a dept computer.
    - Staples has Black Fri deal on 8gb HP for \$250.00
- 6-7 fire fighters are on probation

- Department Vehicles:
  - Extrication equipment arrived and we are currently working on placement.
    - Could sell old equipment. Labeled, marked, inventoried, sticker that indicates “this item has been purchased by ARPA”
  - 3531 (Station 3) had a new radiator installed this week
- Training – have been training at the house that is planning to be burned. It has been a great opportunity for training.
- Looking for a tanker now. Existing tanker is from 70-80’s. Looking for a tanker next year.
- Stand still for medical truck - \$40,000 grant
- Approve Carter William’s application.
- Ray explained that one of our members rec’d a DUI and had 20 hrs of Comm. Service. Wanted to do here, Ray declined and felt that it was a conflict of interest.

**CLOSED SESSION:** no closed session.

**SOS UPDATES:** No updates.

**OLD BUSINESS:** Bids opened last month. Ray covered in his report above. Midwest had best price, was 9 mos-1 yr out.

**NEW BUSINESS:**

- April election – Board vacancy
  - Publish on our website
  - Dec. 5-26 to do filing
  - Martha’s expires in 2027.
  - Jason’s expires in 2029
  - Jennifer’s expires in 2025
  - Bob’s expires in 2025
  - Annie’s expires in 2027
    - Submit Declaration of Candidacy to Annie and submit to County Clerk Jan. 23, 2024
    - Use the document from last year, only one open vacancy - prepare document for Ray to post on Monday, Nov. 27, 2023 at Rhodes, Pit Stop and the Post Office. Also will post on our website.

**NEXT MEETING:** December 18, 2023, 6:30 P.M.

**ADJOURNMENT:** Jennifer made motion to adjourn and Annie Criddle seconded. Meeting adjourned at 7:45 PM. All in favor. Motion passes.

Minutes approved \_\_\_\_\_

Respectfully submitted,

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Bob Hull, Board President